

Application

Senior Center

Idaho Community Development Block Grant

March 5, 2010

Boise Basin Senior Citizens Center



Submitted by: **The City of Idaho City**
Jackie Bridwell, Mayor

Prepared by:

Shawn Charters Consulting

202 W. Main Street, Emmett, ID 83607

741-1113

chartersconsulting@gmail.com

March 5, 2010

Don Dietrich
Idaho Department of Commerce
P. O. Box 83720
Boise, ID 83720-0093

Dear Mr. Dietrich:

Idaho City on behalf of the Boise Basin Senior Citizens respectfully submits this application for an Idaho Community Development Block Grant.

This application is for \$120,668 in ICDBG funds to construct much needed renovations to the Boise Basin Senior Center. The current facility contains numerous code violations and does not meet the needs of the seniors.

The seniors have been conducting multiple fund raising campaigns and have accumulated \$31,449 in local cash and in-kind resources. Upon completion, the Boise Basin Senior Center will be fully accessible to persons with disabilities.

The City of Idaho City appreciates the opportunity to present this ICDBG application and look forward to your support of our grant request.

Sincerely,

Jackie Bridwell
Mayor

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IV. ICDBG Application Information Form

Applicant: Idaho City Chief Elected Official: Jackie Bridwell, Mayor
 Address: 511 Main Street, Idaho City, ID 83631 Phone: 208-392-4584

Sub recipient (if applicable): NA Chief Elected Official: _____
 Address: _____ Phone: _____

Application Prepared by Shawn Charters Phone: 208-741-1113
 Address: 202 W. Main Street, Emmett, ID 83617

Architect/Engineer/Planner: Jim Wuehler, Building Committee Chairman Phone: 208-392-4755
 Address: _____

NATIONAL OBJECTIVE (MARK ONE)

☐ LMI Area ☒ LMI Clientele
☐ LMI Jobs ☐ Slum & Blight
☐ Imminent Threat

PROJECT TYPE (MARK ONE)

☐ Public Facility/ Housing ☐ Community Center
☐ Economic Development ☒ Senior Center
☐ Imminent Threat ☐ Other

PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO BENEFIT: 34 Idaho City, 732 County Seniors TOTAL # LMI TO BENEFIT: 34 Idaho City, 732 County Seniors

% LMI TO BENEFIT: 100% % MINORITY POPULATION: 8.7% City

PROJECT DESCRIPTION: This application is for a \$120,668 ICDBG grant that will be used to renovate the kitchen at the Boise Basin Senior Center.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX ***
ICDBG	120,688				
Local Cash	10,240			3/1/10	F
Local Loan*					
Local In-Kind**	21,209			3/1/10	F
USDA-RD Loan					
EDA Grant					
State Grant					
Foundation Grant					
Private Investment					
Other (identify)					
TOTAL PROJECT FINANCING	152,137				

* Identify Loan Source(s) NA Date Bond or Necessary and Ordinary Passed NA

**Describe In-Kind match by type (i.e. materials, labor, waived fees, land value) and amount.

***Identify which appendix corresponding documentation is in. Documentation should be a letter from the appropriate source.

V. EAC PAGE:

The mission of the Boise Basin Senior Citizens is to establish and provide responsible services, such as nutrition, transportation, social networking, referrals to other social services (housing, health, homemaker, social rehabilitation services, social security, legal aid) to the aged and citizens of Idaho City and surrounding areas.

The Boise Basin Senior Center was built in 1990. Kitchen equipment installed at that time was second hand and/or donated. Central District Health has expressed concerns regarding the seniors ability to continue passing inspections in several areas. Therefore they have embarked on this project to enlarge the kitchen, replace food service equipment, and reduce energy costs. The three project phases involve enlarging the kitchen area, replace older equipment, update food service equipment, and reduce energy costs by the addition of an air lock entry to the main entrance (recently completed) and upgrade wall and water heaters. The Basin Senior Center has been designated a disaster services facility for this area for food services.

The senior's proposal is to extend the kitchen area by 10' in order to install new equipment, enlarging the work/prep area, and create an area to relocate the refrigerator and freezer which are currently in the eating social area of the center. In researching the scope of the project the seniors also discovered they will have to bring the plumbing up to code. The dishwasher will be moved straight back from the current location, this will enlarge the work area allowing the installation of two stoves. These stoves will be approximately the same size as the old one in current use, and will have a grill area with 6 larger burners that will fit the commercial size pots used in cooking. The building is heated with electric wall heaters which need installation of thermostats. The kitchen stove and water heaters are being converted over to propane. The flooring in the kitchen is uneven in texture and the eating area is the same as the kitchen with carpeting, none in either area is commercial grade. This will be replaced with commercial grade flooring throughout which will be sanitary, cleaner, safer, and easier to maintain. All working surfaces in the kitchen will be stainless steel. Stainless steel shelving will be installed replacing old wooden cabinets; shelving will be located at working height making the kitchen safer for staff and volunteers. The center as it is one of the larger buildings in Idaho City with food preparation ability has been included as part of the Boise County Disaster Services Plan in event of a major disaster. The center is open 5 days a week, 12 months a year. Each week meals are served every Tuesday and Thursday. No one who is hungry is turned away or refused a meal.

The Board of Directors and the Project Director for the seniors are responsible for the success of the project. Future plans include the possibility of including an additional meal one day a month, possibly breakfast and/or evening. The center provides all services as listed in the mission statement however they would like to broaden their outreach. One dream is to develop programs and resources whereby the town and area residents would see its mature residents as a resource for the rich history of this area, one way is through outreach programs to area schools. Another is for the center to participate in local historical events, Gold Rush Days and July 4th celebrations by providing an oral history of the area from those who have resided here all their life. A number of the seniors are life time residents of Boise County and their lives are a rich tapestry of local history. The completion of this project will serve to enable the seniors to achieve their goals and provide these enhanced services.

VI. **Threshold Criteria**

A. **ELIGIBLE APPLICANT:**

The applicant is a City ☒ The applicant is a County ☐

B. **ELIGIBLE ACTIVITIES:**

The proposed project includes renovating the kitchen at the Boise Basin Senior Center Facility in Idaho City, eliminating code violations found in the existing facility. The activities are eligible under ICDBG Section II, B, Public Facilities and Improvements (Community/Senior Centers).

C. **NATIONAL OBJECTIVE:** Complete only one of the following that corresponds to the National Objective to be met with the project.

C.2. Low-and-Moderate-Income Limited Clientele

The improvements to be constructed will be a Senior Citizens Facility. The owner will be the Boise Basin Senior Citizens, Inc. The mission of the Senior Citizens is to secure, promote and provide essential services to enhance the quality of life for elders in a diverse and changing society. Some of the services they provide are to prepare and deliver nutritious meals to over 35 home bound and handicapped senior citizens on a daily basis. In addition to delivered meals they serve over 475 congregate meals per month at the center. The Senior also provides the following services: Respite program for caregivers, chore service for seniors, provide transportation for Doctor and Hospital appointments, perform shopping and other necessary travel, partner with health organizations by providing space for blood pressure monitoring, foot clinics and in home care services, partner with the Community Health Clinic for flu and pneumonia immunization shots, blood sugar screenings and blood pressure monitoring, provide referral service, recreational activities and is the Designated Emergency Evacuation Center for the Boise Basin Area of Boise County.

D. CITIZEN PARTICIPATION:

A copy of the plan, public notice, affidavit of publication, meeting minutes, and sign-in list of attendees is in **Appendix C**.

A. Citizen Participation Plan: The City of Idaho City has adopted a Citizen Participation Plan and stands by its commitment to comply with the Plan as provided in **Appendix C**.

B. The notice of public hearing was published on February 17, 2010 with the public hearing held at 5:00 p.m. on February 24, 2010, at the Idaho City Hall in Idaho City, Idaho.

Date of Notice: February 17, 2010 Date of Hearing: February 24, 2010

E. STATEWIDE GOALS AND STRATEGIES:

- ☐ Increased access to decent affordable housing (goal)
 - ☐ Sustain and increase homeownership (strategy)
 - ☐ Sustain and increase affordable rental housing (strategy)
 - ☐ Support equal access to a continuum of housing services (strategy)
- ☒ Preserved and enhances suitable living environments (goal)
 - ☐ Improve safety and livability of communities (strategy)
Example – consent order
 - ☐ Increase access to quality facilities and services (strategy)
Example – new construction
 - ☒ Improve affordability and sustainability of quality facilities and services
Example – rehab or renovation
- ☐ Expanding economic opportunities (goal)
 - ☐ Create jobs primarily for low- and moderate-income persons (strategy)
 - ☐ Prioritize projects that provide a living wage and fringe benefits (strategy)
 - ☐ Revitalize downtown business districts (strategy)

F. ADMINISTRATIVE CAPACITY:

1. Applicant Capacity: Idaho City has been the recipient of past Idaho Community Development Block Grant Funding and has successfully completed each project with no monitoring findings.
2. Grant Administration: The Boise Basin Senior Citizens have been working with Shawn Charters with project planning and grant writing. Ms. Charters is a Certified Grant Administrator with over 22 years experience with administering numerous Community Development Block Grants. An RFP for grant administration services was sent out February 10, 2010 to several ICDBG Certified Grant Administrators.

Proposals for services are due February 25th. The selection committee will review the proposals and select a grant administrator as outlined in the RFP found in **Appendix B**. Documentation of the selection process will be forwarded to the Department of Commerce.

G: Fair Housing:

Idaho City has adopted a Fair Housing Resolution on February 24, 2010. A Summary of the Fair Housing Resolution was published on March 3, 2010. Please see **Appendix D** for copies of the Resolution and Affidavit of Publication.

H. Anti-Displacement Resolution:

Idaho City has signed the ICDBG Certification Page and complies with the Idaho Department of Commerce's Residential Anti-Displacement and Relocation Assistance Plan.

VII. PROGRAM INCOME:

It is not anticipated that any program income will be generated as a result of this project. However, if any funds are generated from this project they will be used for operations and maintenance of the Senior Center.

VIII. A. PROJECT DESCRIPTION:

Maps of the project area are located in **Appendix E**.

The Seniors proposal is to extend the kitchen area by 10' in order to install new equipment, enlarging the work/prep area, and create an area to relocate the refrigerator and freezer which are currently in the eating social area of the center. In researching the scope of the project the seniors also discovered they will have to bring the plumbing up to code. The dishwasher will be moved straight back from the current location, this will enlarge the work area allowing the installation of two stoves. These stoves will be approximately the same size as the old one in current use, and will have a grill area with 6 larger burners that will fit the commercial size pots used in cooking. The building is heated with electric wall heaters which need installation of thermostats. The kitchen stove and water heaters are being converted over to propane. The flooring in the kitchen is uneven in texture and the eating area is the same as the kitchen with carpeting, none in either area is commercial grade. This will be replaced with commercial grade flooring throughout which will be sanitary, cleaner, safer, and easier to maintain. All working surfaces in the kitchen will be stainless steel. Stainless steel shelving will be installed replacing old wooden cabinets; shelving will be located at working height making the kitchen safer for staff and volunteers.



Pictured to the left is where the Bus garage will go. As you can see the Senior Bus must be parked outside on the slick parking lot.

This is the new cover and airlock door that was installed in 2009.



Pictured on the bottom left is the back East Wall of the Senior Center. This is where the 10 ft extension of the kitchen will be. The wall will not be extended further, however the back 10 ft. of the building is not completed. It is just framed with tin siding placed over the framing. There are no windows or insulation.





This is inside the unfinished area where the 10 ft. extension will be. This wall will be removed extending the kitchen..



This wall will be replaced and become the finished back wall of the kitchen. Currently this area is being used for storage.



This is the storage area for kitchen drygoods and supplies..



Above is the kitchen area. The kitchen island takes up all the room in the kitchen leaving it very cramped and hard to maneuver. The floor is damaged allowing areas for bacteria to form.

Pictured to the left are the cupboards and counterpace or lack of.



Due to the small kitchen and inefficient design, refrigerators and freezers are placed in the dining area, in front of windows because there is no place else to place them.



A very small, overcrowded and inefficient kitchen is pictured to the left.

C. Project Land & Permits: Answer the following questions and attach documentation.

1. Has any property and easements been purchased for this project? ☐ Yes ☒ No
If yes, does the applicant have title to the property? ☐ Yes ☐ No
Provide copy of deed in Appendix.
2. Will any property be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____

Estimated date of final purchase: _____
What funds will be used to make purchase? _____
3. Will any easements/or rights-of-way be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____

Estimated date of final purchase: _____
What funds will be used to make purchase? _____
4. Is anyone living on the land or in the structures at the proposed site? ☐ Yes ☒ No
5. Is any business being conducted on the land or in the structures at the proposed site? ☒ Yes ☐ No
6. Are there any businesses, individuals, or farms being displaced as a result of this project? ☐ Yes ☒ No
7. Are there permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permit, air quality permit, etc? ☒ Yes ☐ No
Status of the permits (include plan for securing permits and estimation of issue completion date): A building permit will be required
8. Describe the ownership or lease arrangements for the property involved in the project. The property and building is owned by the Boise Basin Senior Citizens, Inc.

IX. BUDGET NARRATIVE:

- A. Government: The City of Idaho City will serve as the project sponsor for this grant. A copy of the City's annual audit will be provided for the project.
- B. Local: The Boise Basin Senior Citizens have completed \$8,209 worth of improvements to the facility in the past 12 month in preparation of this project. They have accumulated \$10,240 in funding to replace their Salad Bar / Hot Food Table and to construct a Bus Port for their Bus. In addition, Jim Wuehler has donated his project management services to oversee the construction of this project which has been estimated at \$10,000.
- C. Private: Shawn Charters has volunteered her grant writing services, in the amount of \$3,000 to the City and the Boise Basin Senior Citizens.

Please see **Attachment E** for a complete set of cost estimates and funding sources.

Probable Project Costs:

Phase I Construction (Completed)	\$ 8,209
Phase II Construction	\$ 121,928
Phase II Donated Project Management	\$ 10,000
Grant Administration	\$ 9,000
Donated Grant Writing	<u>\$ 3,000</u>
Total Project Costs	\$ 152,137

Probable Project Funding:

ICDBG	\$ 120,688
In-Kind Services	\$ 21,209
Cash Donations	<u>\$ 10,240</u>
Total Funding	\$ 152,137

X. Idaho Community Development Block Grant Budget Form

Applicant or Grantee:

Project Name:

LINE ITEMS	CDBG	Cash	City In-Kind	Federal*	State*	Private Cash	Private In-Kind	Total
Administrative*	9,000							9,000
Design Professional								
Planning								
Construction	111,688					10,240	18,209	140,137
Legal & Audit								
Equipment								
Grant Writing							3,000	3,000
TOTAL COSTS**	120,688					10,240	21,209	152,137

A.

*Identify funding source.

** Administrative expenses and project planning design costs, when totaled, shall not exceed 10% of the total ICDBG amount.

XI. Detailed Cost Analysis

1. Have preliminary plans and specs been submitted to regulatory agencies for review?

___ Yes X No

If yes, list date submitted: 4/10

If no, list expected date to be submitted: _____

2. Has final design (for bidding) begun?

X Yes ___ No

If yes, % complete: 100 %

If no, what is expected start date: _____

3. Will project include bid alternatives to meet project budget if necessary?

X Yes ___ No

4. Are Davis Bacon wage rates applicable to the project?

X Yes ___ No

If yes, are they included in the project costs?

X Yes ___ No

5. Have known environmental measures been included in project costs? (ex: dust mitigation, archaeological survey, storm water drainage, wetland mitigation etc.)

X Yes ___ No

6. What will expected construction contingency be at final design? 10 %

7. List the last date the owner and design professional discussed project design and details.

Date: 2/25/10

8. Design Professional Cost Estimate may be found in **Attachment E**.

XII. Project Schedule

Project Activity	Date (to be) Completed	Documentation in Appendix
Design Professional Contract Executed	Boise Basin Senior Will Serve as the General Contractor	
Grant Administration Contract Executed	April 2010	
Environmental Release	May 2010	
Bid Document Approval	July 2010	
Bid Opening	July 2010	
Construction Contract Executed	August 2010	
Start Construction	August 2010	
Construction 50% Complete	September 2010	
Second Public Hearing	September 2010	
Certificate of Substantial Completion	November 2010	
Update Fair Housing Plan	September 2010	
Update 504 Review and Transition Plan	September 2010	
Construction 100% Complete	November 2010	
Final Closeout	January 2011	

Name of Professional and Agency Contacts	Firm/Agency	Phone with extension
Examples:		
Design Professional	Jim Wuehler, Boise Basin Seniors	392-4755
Sponsor	Jackie Bridwell, Mayor	392-4584
Funding Agency	Idaho Department of Commerce	334-2470
Environmental Officer	Shawn Charters	741-1113
Regulatory Compliance	Jeffrey Lappin, Central District Health	630-8001
Senior President	Kate Chapman, Boise Basin Seniors	890-4653
Finance Officer / Clerk	Tammy Elsworth	392-4584
Elderly Opportunity Agency	Krista Cole, Executive Director	365-4461
Others		

XIII. Grantee and Sub-recipient Financial Profiles

Is the Grantee a (circle one) City County

If a sub-recipient, what type of Organization (circle one)

Water District Sewer District Homeowner's Association
For-Profit Company Non-Profit Company Water Association
Fire District Hospital District
Other (please explain): _____

Section I. Water System (only) – Input information for the water system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Water Source(s): ____ Wells ____ River ____ Lake ____ Springs ____ Purchase ____ Other

Water Treatment Method: _____

Number of people served by the system _____
Number of hook-ups on the system _____
Number of equivalent dwelling units
(EDU's) on the system _____
Number of residential EDUs _____
Number of commercial EDUs _____
Number of industrial EDUs _____
Are all system users on meters _____

For residential users, what is the average monthly
water rate for 10,000 gallons \$ _____
What will be the new monthly rate after the project is
complete based on 10,000 gallons \$ _____
When was the last rate increase _____
How much were the rates increased \$ _____

Annual water system revenue \$ _____

Total dollar amount owed by customers in arrears \$ _____

Annual water system expenses \$ _____
Residential Hook-Up Fee \$ _____
Commercial Hook-up Fee \$ _____
Industrial Hook-Up Fee \$ _____

Identify outstanding indebtedness:

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

Explain Water Conservation Methods Implemented: _____

Section II. Sewer System (only – Input information for the sewer system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Sewer Treatment Method _____

Do you have a Pre-treatment system? ☐ Yes ☐ No

Number of people served by the system _____
 Number of residential connection on the system _____
 Number of commercial connection on the system _____
 Number of industrial connection on the system _____
 Number of new connections within the last year _____

What are the current residential sewer rates \$ _____
 When was the last rate increase _____
 How much were the rates increased \$ _____
 Residential Connection Fee \$ _____
 Commercial Connection Fee \$ _____
 Industrial Connection Fee \$ _____

Annual sewer system revenue \$ _____

Current dollar amount owned by customers in arrears \$ _____

Annual sewer system expenses \$ _____

Identify outstanding indebtedness:

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Section III. All Applicants (except Sewer and Water):
 Grantee or Sub-Recipient Taxing Authority:**

A. Identify how the organization obtains its operating funding, i.e., bonds, district assessments, other: Property Taxes, Liquor Licenses, Business Licenses, State Revenue Sharing, State Sales Tax, State Liquor Appropriations, Court Revenue, Checking Interest, Community Hall Rentals, Building Permits & Idaho Power Franchise Fees.

B. Does the organization have taxing authority? ☒ Yes ☐ No (if no, skip to Section IV)

I. Do you tax? ☒ Yes ☐ No

a) If yes:

- (1) What is the tax rate? 0.004068177
- (2) What is the annual tax amount generated? \$100,427.00
- (3) What are the taxes used to pay for, i.e., equipment, operating expenses, etc.? Operating Expenses, Payroll Expenses& Capital Outlay

II. If your organization does not tax explain why. N/A

Section IV. All Applicants
Land Use Planning

When was the comprehensive plan last updated? 02/24/1998

Which of the following tools do you implement as land use measures and controls?

	Yes	No
Building Codes	<u>X</u>	___
Historical Preservation	<u>X</u>	___
Zoning Ordinances	___	<u>X</u> (in process)

Do you currently implement any of the following?

	Yes	No
Economic Development Plan	___	<u>X</u>
Development Impact Fees	___	<u>X</u>
Local Option Tax (resort)	___	<u>X</u>
Tree City USA	___	<u>X</u>

XIV. ICDBG Environmental Scoping – Field Notes Checklist

Applicant City of Idaho City Sub-Recipient Boise Basin Senior Citizens

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

1. Limitations on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project? ___ Yes X No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

2. Historic Preservation

Has the SHPO or THPO been notified of the project? ___ Yes X No

Have tribes with possible cultural and religious sites been notified of the project? ___ Yes X No

3. Floodplain Management

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site www.store.msc.fema.gov ___ Yes X No ___ Not Sure

If yes what is the floodplain map number? _____

If the project is located in a floodway or floodplain, is the community where the project is taking place a participant in the National Flood Insurance Program. Check Web site www.idwr.idaho.gov/water/flood ___ Yes X No

4. Wetland Protection

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? ___ Yes X No

If yes, has the Army Corps of Engineers (Corps) been notified? ___ Yes ___ No

Has the Corps indicated what permit level will be required? ___ Yes ___ No ___ N/A

5. Sole Source Aquifers (Clean Water Act)

Is the proposed project located over an EPA designated aquifer area? ☐ Yes ☒ No
(Check website www.epa.gov/safewater/ssanp.html)

Is it known at this time if construction will disturb more than one acre of land? ☐ Yes ☐ No

If yes, has a general permit for storm water discharges from construction sites been applied for from the EPA? ☐ Yes ☐ No

6. Endangered Species Act

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project? ☐ Yes ☒ No

7. Wild and Scenic Rivers Act

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site www.nps.gov/rivers/ ☐ Yes ☒ No

8. Clean Air Act

Is the project located in a designated non-attainment area for criteria air pollutants? ☐ Yes ☒ No

For building demolition or improvements, has an asbestos analysis been planned for or conducted?
☐ Yes ☒ No ☐ N/A

For housing rehabilitation, has a lead based paint assessment been planned for or conducted?
☐ Yes ☐ No ☐ N/A

9. Farmland Protection Policy Act

Is the project located on a site currently zoned as residential, commercial, and/or industrial?
☒ Yes ☐ No

Is the project area currently being utilized for farm or agricultural purposes? ☐ Yes ☒ No

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified about the project? ☐ Yes ☐ No

10. Environmental Justice

Does project have a disproportionate environmental impact on low income or minority populations?
☐ Yes ☒ No

11. Noise Abatement and Control

Is the project new construction or rehabilitation of noise sensitive use (i.e., housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?
☐ Yes ☒ No

If yes, is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad? ☐ Yes ☐ No

12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ☒ Yes ☐ No ☐ Unknown at this time

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? ☒ Yes ☐ No

If yes, have you been able to identify what the container is holding and the container's size?
☒ Yes ☐ No 350 gallon Propane Tank

13. Toxic Chemicals and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? ☐ Yes ☐ No ☒ Unknown at this time

If yes, explain _____

During the visual inspection of the site, are there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.
☐ Yes ☒ No

If yes, explain _____

At this time, are the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc.? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? ☐ Yes ☒ No

Does the project involve acquisition of land or construction/rehabilitation of building or infrastructure in an airport runway clear zone or protection zone? ☐ Yes ☒ No

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? ☐ Yes ☐ No

15. Energy Efficient Designs

For building construction, has the owner investigated possible incentives from power providers, such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building?
☒ Yes ☐ No

16. Sediment Control (Clean Water Act)

Will the construction project require storm and surface water discharge from the construction site?
☐ Yes ☒ No ☐ Unknown at this time

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)?
☐ Yes ☐ No

17. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? ☐ Yes ☒ No

If yes, identify who is conducting the review. _____

18. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

Note: If other funding agencies have sought comment, in writing, from the agencies listed below for the same project, you may not need to send an information letter. Contact your Specialist if other environmental information or scoping letters have been sent.

- ☒ Idaho State Historic Preservation Officer
- ☒ Tribal Historic Preservation Officer or Tribal Office
- ☒ Idaho Department of Water Resources – Local Regional Office
- ☒ Army Corps of Engineers (if wetlands are applicable)
- ☒ U.S. Fish and Wildlife
- ☐ NOAA Fisheries (if salmon and/or steelhead are applicable)
- ☒ Idaho Fish and Game
- ☐ USDA Natural Resource Conservation Service (if farmlands are applicable)
- ☒ Idaho Department of Environmental Quality
- ☒ Local Government – Planning Department
- ☐ Others _____

Information Letters have not been mailed out as of the date of this checklist. It is anticipated that the information letters will be mailed out to the entities with an X above by March 15, 2010.

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Shawn Charters
Completed By: (type name)

February 17, 2010
Date

Part B: Forms

I. Criticalness and Urgency of Problems

Physical Conditions (350 points)

		Problem or Need Rating		
		Violation of Laws/ Bldg. Codes/ Health & Safety Concerns	Health & Safety Problems	No Violations or Health and Safety Concerns
Identified in Project Description Narrative	Identification of Problem	Critical 3	Urgent 2	Nice to Have 1
	Physical Conditions:			
	Structural Problems			
X	Roof			X
X	Walls			X
X	Foundation			X
X	Floors			X
X	Weatherization			X
	Expansion for Adult Daycare			
	New Center			
	Other			
	Interior Problems:			
	Asbestos/lead based paint			
	Bathrooms			
	Access for persons with disabilities			
X	Electrical/plumbing/lighting		X	
	Heating/air conditioning			
	Fire safety			
X	Unusable space		X	
	Other			
	Kitchen and Food Storage:			
	Health inspection			
X	Capacity of dry storage			X
X	Capacity of cold storage			X
X	Equipment			X
	New Center			
	Other			
	Access for Persons with Disabilities:			
	Parking			
	Entry			
	Bathrooms			
	New Center			
	Other			
	TOTALS:			
		ASSIGNED RANKING		

Instructions: Items not on the form are answered in either Chapter 5 or through documentation included in the appendix as explained in Part A of this chapter.

II. **Planning and Schedule**

- A. **Pre-planning:** Quantification of problems through health and building code inspections as well as architectural/engineering review.

Jeffrey Lappin, Health Inspector for Central District Health routinely inspects the facilities at the Boise Basin Senior Center. In **Attachment A** you will find the most recent inspection report. Mr. Lappin has been working with the Boise Basin Senior Center with designing the remodel of the kitchen.

Jim Wuehler is chairman of the building committee and has experience in the construction industry. Mr. Wuehler will lead the Boise Basin Senior Center by providing project management and construction oversight. The Boise Basin Senior Center will be acting as the General Contractor on this project and bid out the separate components. The seniors are ready to complete the construction with the award of this Block Grant.

- B. **Project Planning:** Describe coordination of agencies involved in planning and funding your project.

The Boise Basin Senior Citizens have completed designs for the proposed project. Environmental Scoping has been completed and letters will be sent out to Federal and State agencies. The project is not within a wetland or flood plain, does not impact endangered or threatened species, and is not of historic concern. It is anticipated that this project will be considered a Categorical Exclusion by HUD. The City is in the process of finalizing the selection of a Certified Idaho Community Development Grant Administrator for this project. Upon an award of ICDBG funds, the City S will enter into a contact for said professional services.

III. **Benefits:**

- A. **Activities Provided:** Describe the nature of the activities.

Some of the services activities & services the Boise Basin Senior Center provides are the following:

- Prepare and deliver nutritious meals to over 35 home bound and handicapped senior citizens on a daily basis. In addition to delivered meals we serve over 475 congregate meals per month at the center.
- Provide a respite program for caregivers.
- Provide transportation for Doctor and Hospital appointments.
- This grant will allow the location of the Food Pantry for the Boise Basin Area.
- Perform shopping and other necessary travel for seniors and for those unable to drive.
- Provide space for blood pressure monitoring, foot clinics and in home care services.

- Partner with the Community Health clinic for flu and pneumonia immunization shots.
- Provide space for blood sugar screening and blood pressure monitoring.
- Provide luncheon and meeting area for the local functions.
- Provide information and referral service for prescription drugs, housing, circuit breaker property tax reduction, energy assistance and income tax.
- Provide recreational activities such as exercise classes, dance, fellowship dinners, crafts and quilting.
- Designated as an Emergency Evacuation Center for the Boise Basin Area of Boise County.
- Conduct an Annual Health Fair.

In addition to the above services, the Boise Basin Senior Center hosts numerous parties and dinners. This activity is expected to increase with a new facility.

B. Low-and-Moderate-Income and Minority Outreach: Describe the center's outreach activities directed to this population.

According to the U.S. Census Bureau there are 732 seniors residing in the benefit area of which 100% are classified as low and moderate-income persons. This facility is owned, operated and provides services primarily to the Elderly residents of the Boise Basin area of Boise County. The Seniors make every effort to extend welcome and fellowship to all citizens in the area, regardless of income, race, national origin, or color who use the Senior Center. The Senior Citizens will post notices within the Community declaring its non-discrimination and reasonable accommodation on the basis of disability policies. The Boise Basin Seniors will also attempt to target its programming and events towards persons that have disabilities. On a regular basis the Senior Center will canvas the area for new patrons. The senior center plans to use publicity of their accessibility and the programs, services, and or activities offered as a recruitment tool for new patrons.

IV. Activities Provided:

List the number, and frequency of activities and services the center is providing to seniors, the neighborhood and the community on a monthly basis. Applicants should include activities and services such as health, recreation, nutrition, educational and transportation programs. Put a check mark to indicate if the activity is existing or proposed.

The number and quality of services will be considered in assigning quartile points to this area. The Idaho Department of Commerce will calculate the frequency by taking the number of days an activity or service is offered during the course of the month multiplied by twelve.

Senior/Community Center Activities

Type of Activity	Existing Activity	Proposed Activity	No. of days Offered Per month	Facilitated By
A. Health				
B. Recreation				
C. Meals				
D. Other				
Totals				

***Points will be awarded for documented activities

XVI. CERTIFICATIONS

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of Idaho City and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental Policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a - 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that sub-recipient complies with A-110 and A-122
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
 - Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan;
 - Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
 - Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);
 - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
 - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
 - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
 - Adopt and implement an Excessive Force Policy;
 - Prohibition of Use of Assistance for Employment Relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub. L 105-276.
 - Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Signed by Chief Elected Official

Date

Jackie Bridwell

Typed Name

APPENDIX A

SUPPORTING ANALYSIS AND REPORTS

APPENDIX B

GRANT ADMINISTRATION SERVICES

APPENDIX C

OUTREACH AND INPUT PROCESS

APPENDIX D
RESOLUTIONS

APPENDIX E

AREA MAPS

APPENDIX F

COST ESTIMATES

APPENDIX G

LETTERS OF SUPPORT